

Child's Name _____ Date of Birth _____ Boy _____ Girl _____

Home Address _____

Name of Parent/Guardian most likely to be working at Sequoia _____

Cell Phone _____ Home Phone _____

Email Address _____

Occupation _____ Work Phone _____

Work Address _____

Name of Parent/Guardian _____

Cell Phone _____ Home Phone _____

Email Address _____

Occupation _____ Work Phone _____

Work Address _____

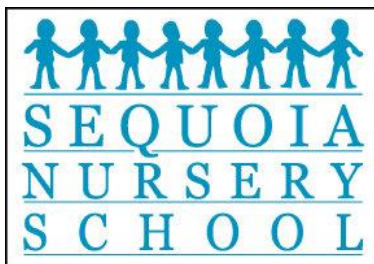
- Please read and sign the attached sheet of Participation Responsibilities. Return the sheet with this Application to the Membership Chairperson. Keep a copy for your records.
- Please include a **\$25.00 non-refundable application fee payable to Sequoia Nursery School.**
- Annual tuition for the 2019-2020 school year was \$4,850 (485/month) for 5 days, \$3,950 (395/month) for 4 days, and \$3,050 (305/month) for 3 days. Tuition may be paid in 10 monthly installments due at the beginning of each month. Tuition is expected to increase for 2020-2021.
- We will begin accepting applications starting January 15, 2020. Preference is given to siblings of Sequoia alumni. Applicants must be at least three years old on or before September 1, 2020. Deadline for applications is February 21, 2020. Letters of acceptance will be sent out by March 16th, 2020.
- At the time of acceptance a deposit consisting of **\$150.00 participation fee and last month's tuition** is required and is fully refundable for 30 days upon receipt. If a deposit is not received by **April 1st, 2020** the child's place will be given to another child on our waiting list.
- How did you hear about Sequoia Nursery School? _____
- Are you interested in shared babysitting for a younger sibling? If so, what is his/her birth date? _____
- Are you interested in tuition assistance? _____. If so, please submit a scholarship/tuition assistance application. (*Tuition assistance is confidential and has no impact on your application.*)

Thank you for your interest in Sequoia Nursery School!

Please return to:

**Sequoia Nursery School
Shannon Joyce, Membership Chairperson
2666 Mountain Boulevard
Oakland, CA 94611**

Applications may also be dropped off in the blue mailbox on Mountain Blvd. at the bottom of the Sequoia Lodge driveway.
Questions? Please contact Shannon Joyce at snsadmissions@gmail.com.



Participation Responsibilities

I understand that in order to remain a member in good standing of Sequoia Nursery School, each family must fulfill the following obligations. See the Sequoia handbook (to be provided) for further details.

1. Weekly Workday at School - 8:45 a.m. to about 12:15 p.m.

One day per week for each child enrolled. The workday must be performed by the participating parent or a board approved extended family member; extended family members must be able to reasonably handle all job functions and make a full contribution to the workday, as expected of all parents. If you arrive after 8:45 a.m. on your workday, you will be assessed a fine after the first 10 minutes accumulated per month.

2. Meetings – Two Orientation and three General Meetings per school year

There are two mandatory Orientation meetings. There are three mandatory business/educational meetings per year for the general membership. You will be fined for failing to attend any of these meetings. The Meetings are generally in August/September, October, January and April.

3. On-Call Duty - Six to ten days per year or as needed

The participating parent or board member approved extended family member must sign up to be available as a substitute for another parent in case of an emergency. The hours for an on-call day are the same as on the regular workday: 8:45 to about 12:15pm.

4. Family Job: Each family is required to fulfill a Family Job which aids in the daily operation of the school (i.e. Newsletter, Snack Committee, Laundry).

5. Housekeeping Day - One day per year for each workday

This is an extended cleaning and organizing of the school's equipment. It will take approximately one hour and is scheduled on your regular workday immediately after school.

6. Maintenance and Repair Commitment - Four hours per year

Each family is required to contribute four hours during the school year to complete larger maintenance projects for the school's facilities.

7. Fundraising: Each family is required to provide at least 3 hours of work to support our annual fundraiser. Also, each family is required to pay \$50 fundraising fee, payable with September tuition.

8. Tuition: 10 monthly installments: 2019-2020 tuition is \$485/month for 5 attendance days, \$395/month for 4 attendance days, \$305/month for 3 attendance days. Tuition increase for 2020-2021 will be adjusted in September tuition payment.

9. Immunization: California State law requires all working (volunteer) parents to provide proof of recent TB testing, DTAP, MMR and Influenza vaccinations. TB, DTAP and MMR to be completed with enrollment packet due in May 2020. Proof of flu vaccine completed in October/November and is due by December, 2020.

10. Enjoy a wonderful experience with your child!

I have read the foregoing and am in full agreement with these responsibilities. I have made a copy of this agreement for my records.

Parent's Signature and Date: _____

Child's Name: _____

We would like to know why you are interested in enrolling your child in a cooperative preschool. Please use this page to tell us what it is about a “co-op” that appeals to you and your family.